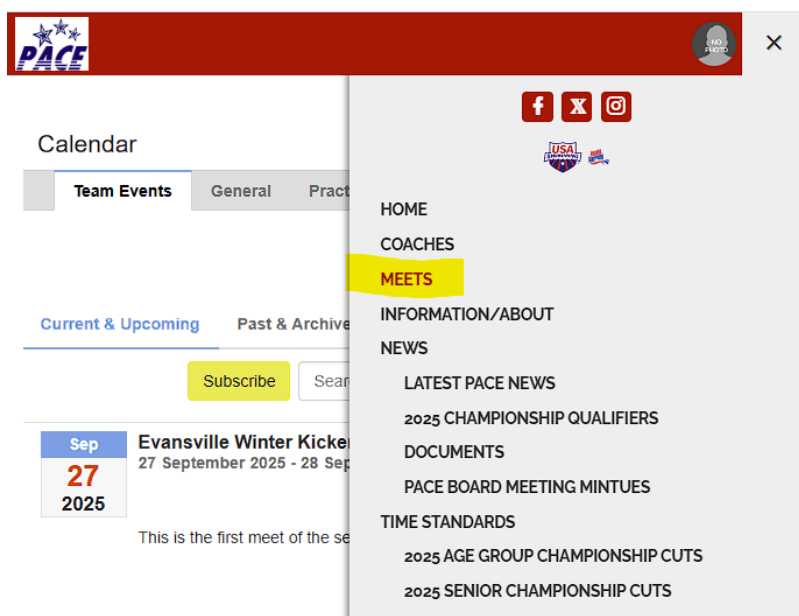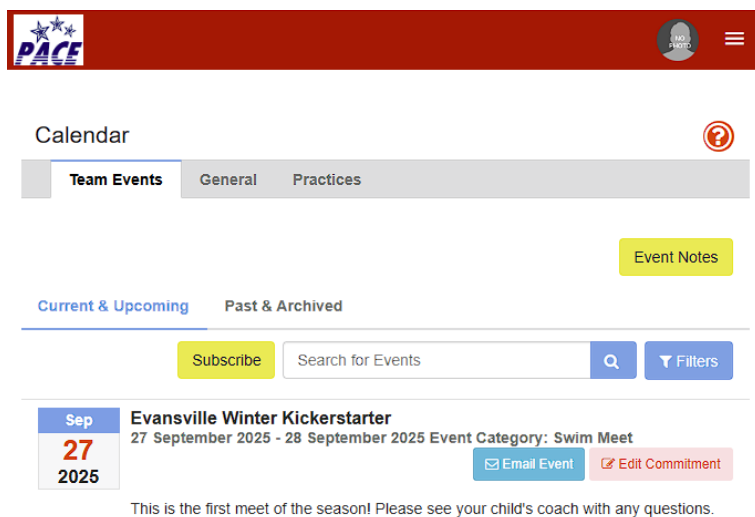# Swim Parent 101 – Meet Registration

Typically, a month or so before a scheduled meet takes place, parents will need to go onto Pace's website to register their swimmer for that meet. An email will be sent from Pace letting you know that a meet is in the system and is ready for you to register.

To register you swimmer you can either go to swimpace.org or you can register through the SportsEngine Motion app.

1. To register your swimmer on swimpace.org you'll want to log in first then in the menu find MEETS.

2. Next click on the name of the meet to see more information

3. This page shows some general information about the meet along with a link to the meet letter under the Forms/Documents section. (More to come on this in a later post). Once you have reviewed this page click on Edit Commitment at the top

Event Details

| Edit | Edit Commitment | Meet Events | Email Event | Delete | ✖ |

Evansville Winter Kickerstarter
Sep 27, 2025 - Sep 28, 2025 | Deaconess Aquatic Center, 24 Don Mattingly Way, Evansville, IN 47711, USA

EVENT INFORMATION

Event Location: **Deaconess Aquatic Center, 24 Don Mattingly Way, Evansville, IN 47711, USA**

Start Date Time: **Sep 27, 2025**
End Date Time: **Sep 28, 2025**
Registration Deadline: **Sep 11, 2025**

Job Signup Deadline:

MEET EVENT INFORMATION

Course Type: **YO**
Meet Type:
View Meet Events

Enforce Entry Based on [**Qualifying Times**]: **No**
Restrict Entry [**Best Time**] to Same [**Meet Type**]: **No**
Meet Declaration Setting: **Commit by Event**

Allow Course Conversion for Relays: **No**
Maximum Event Entry Limitations: ✎ View / Edit

If Swimmer Qualifies for Non-Conforming Course, Default [**Entry Time**] to the Min. [**Qualifying Time**]: **No**

DESCRIPTION

This is the first meet of the season! Please see your child's coach with any questions.

FORMS / DOCUMENTS

| + Files ... | 🗑 Delete |

☐ 2025 IN-GMSA Evansville Winter Kickstarter.pdf

PHOTOS

| + Files ... | 🗑 Delete |

Close

4. Next, click on your child's name at the bottom of the page.

Evansville Winter Kickerstarter
Sep 27, 2025 - Sep 28, 2025

My Account:		Registration Deadline:	
Ramirez, Todd		09/11/2025	
Q Change Account (Admin Only)			

Meet Name:	Location:	Course:	Meet Type:
Evansville Winter Kickerstarter - copied	**Deaconess Aquatic Center, 24 Don Mattingly Way, Evansville, IN 47711, USA**	YO	

Start Date:	End Date:	Age Up Date:	Use Date Since:
09/27/2025	09/28/2025	09/27/2025	01/01/1970

Enforce entry based on [Qualify Times]: **No**	Restrict entry [Best Time] to same [Meet Type]: **No**
Event Declaration Setting: **Commit by Event » Edit**	Maximum Event Entry Limitations » View
Allow Course Conversion for Relays: **No**	
If Athlete qualifies for non-conforming course, default [Entry Time] to the mini. [Qualify Time]: **No**	

[View/Edit All Meet Events]   [← Go Back to Event Home Page]

Click on Member Name to declare for this Event:

Member Name	Member Commitment	Coach Approved	Last Updated
Ian Ramirez *Active	⊘ Undeclared		
Isaac Ramirez *Active	⊘ Declined		08/28/25 6:56 AM

5. On the next page you will select if your swimmer will or will not be attending the event.

Evansville Winter Kickerstarter (Sep 27, 2025 - Sep 28, 2025)

Member Athlete:
Ian Ramirez

*Declaration

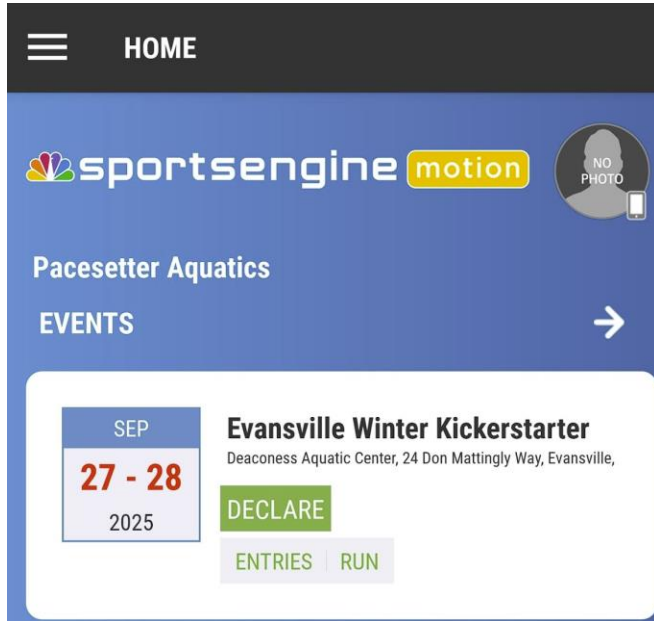| --SELECT-- ⌄ |
| --- |
| --SELECT-- |
| Yes, please sign [Ian] up for this event |
| No, thanks, [Ian] will NOT attend this event |

[💾 Save Changes]

6. The next screen is where you sign up for the individual days you plan on attending the meet. Sometimes this screen will only let you pick the days and some will let you pick the individual events. In the image below you can pick the individual events by checking the boxes next to each event. (Coaches will come back and edit the events if they want you swimmer to swim particular events). Once you are done selecting the days/events then click save changes and you are finished! Your swimmer is ready to swim at the meet!

Day 1 Session 1								Max Entries this Session IE = 4 | Rel = 0 | Comb = 4
	Best Time	Entry Time	Bonus	Exhibition	Approval	Ev#	Competitive Category	Event
☐	NT	NT	☐	☐		26	B	Open 400 Medley
☐	40.10Y	40.10Y	☐	☐		28	B	11-12 50 Fly
☐	2:52.04Y	2:52.04Y	☐	☐		32	B	11-12 200 Medley
☐	NT	NT	☐	☐		36	B	11-12 200 Back
☐	1:29.40Y	1:29.40Y	☐	☐		40	B	11-12 100 Breast
☐	NT	NT	☐	☐		44	B	11-12 200 Fly
☐	1:11.39Y	1:11.39Y	☐	☐		48	B	11-12 100 Free
☐	38.62Y	38.62Y	☐	☐		50	B	11-12 50 Breast
Day 2 Session 3								Max Entries this Session IE = 4 | Rel = 0 | Comb = 4
	Best Time	Entry Time	Bonus	Exhibition	Approval	Ev#	Competitive Category	Event
☐	36.77Y	36.77Y	☐	☐		74	B	11-12 50 Back
☐	2:34.89Y	2:34.89Y	☐	☐		78	B	11-12 200 Free
☐	1:41.68Y	1:41.68Y	☐	☐		82	B	11-12 100 Fly
☐	1:19.27Y	1:19.27Y	☐	☐		86	B	11-12 100 Back
☐	3:29.10Y	3:29.10Y	☐	☐		90	B	11-12 200 Breast
☐	31.44Y	31.44Y	☐	☐		94	B	11-12 50 Free

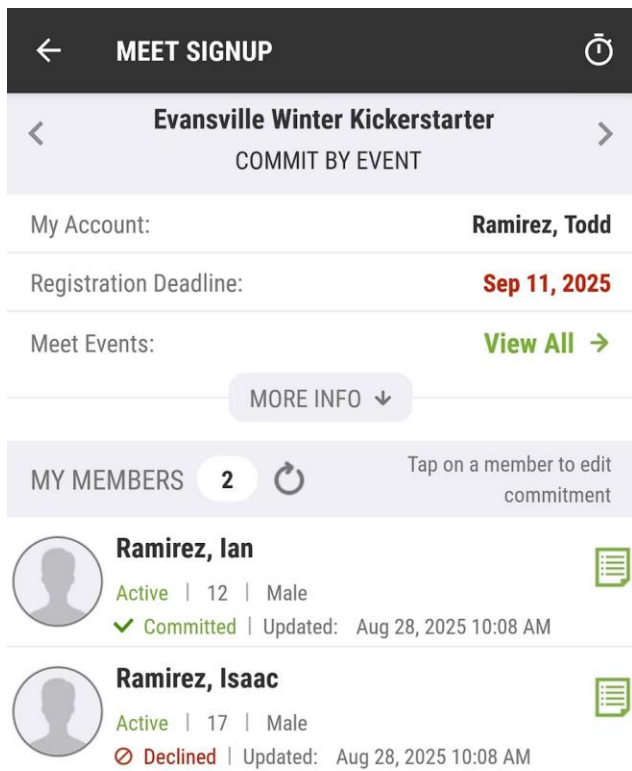Save Changes

To sign up using the SportsEngine Motion app…

1. Log into the app then on the main page scroll down until you see Events. Then tap Declare.

2. Next, tap on the swimmer you want to register

3. On the next screen choose if your swimmer is planning on attending or not and then choose the days/events you plan on attending by checking the box next to day 1, day 2, etc.

4. You can see event details by clicking on the days on this screen. After you are finished click Save Changes and your swimmer is registered for the meet!